

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
September 9, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Kathy Schultz, Cheryl Pesti, Rob Branch, Barbara Blissett
Others Present: Earl Cox, Sr., Anthony Harp, Ammerriel Cegers, Travis Kellum

1.) KCTA ROLL CALL

KCTA Members Present: James Ayers, Paul Ecklund, Dusty Farmer, Aditya Rama, Greg Rosine, Gary Sigman, Tim Sloan, Curtis Aardema
KCTA Members Absent: Tafari Brown

A motion was made to excuse Brown
Motion: Farmer Second: Ayers
Motion carried by voice vote.

1). CCTA ROLL CALL

CCTA Members Present: Rob Britigan, Dusty Farmer, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine, Curtis Aardema
CCTA Members Absent: Chris Burns

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for September 9, 2024 and for approval of the joint CCTA/KCTA meeting minutes for August 12, 2024.
Motion Britigan Second: Thompson
Motion carried by voice vote.

3.) PUBLIC COMMENTS - None

4.) BOARD OPERATIONS COMMITTEE

Chair Aardema reported the Board Operations Committee met and discussed the process for the annual Executive Director performance evaluation. He said each Committee would have the opportunity to give comments and then report back to the Board Operations Committee for a final recommendation.

5.) PLANNING AND DEVELOPMENT COMMITTEE

Exec. Dir. McBride reviewed the 2025-2026 CCTA Budgets and said a Budget Small Group Meeting was held on August 22nd to go over the budgets in detail and answer any questions from the boardmembers.

He said in the near future, Boards would need to determine fare structure and any change to the KCTA and CCTA millage rates for 2025 and 2026.

A motion was made by CCTA and KCTA to open the public hearing to consider the Fiscal Year 2025 and 2026 CCTA Budgets.

Motion: Farmer

Second: Britigan

Motion carried by a voice vote.

No public comments were presented.

A motion was made by CCTA and KCTA to close the public hearing to consider the Fiscal Year 2025 and 2026 CCTA Budgets.

Motion: Britigan

Second: McCormick

Motion carried by a voice vote.

A motion was made by CCTA to approve the Fiscal Year 2025 and 2026 CCTA Budgets and adopt Resolution 24-003 levying the 2025 CCTA Transit Millage.

Motion: Farmer

Second: McCormick

Motion carried by a roll call vote.

Ayes: Aardema, Britigan, Farmer, Mackie, McCormick, Pearson, Rosine, Thompson

Nays: None

Absent: Burns

A motion was made by KCTA to approve the Fiscal Year 2025 and 2026 CCTA Budgets and adopt Resolution 24-001 levying the 2025 KCTA Transit Millage.

Motion: Framer

Second: Sigman

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Ecklund, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Brown

6.) PERFORMANCE MONITORING COMMITTEE

Chair Rama reported that the Performance Monitoring Committee was presenting to the Boards the renewal of Metro's workers compensation insurance with Accident Fund and renewal of property, auto and general liability insurance with Michigan Municipal Risk Management Authority (MMRMA).

A motion was made by KCTA and CCTA to approve renewal of workers compensation coverage with Accident Fund in the amount of \$257,790 for the term of October 1, 2024 through September 30, 2025 and authorize the Executive Director to execute all documents related to this purchase.

Motion: Farmer

Second: Rosine

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Ecklund, Farmer, Rama, Sloan, Sigman, Rosine

Nays: None

Absent: Brown

Ayes: Aardema, Britigan, Farmer, Mackie, McCormick, Pearson, Rosine, Thompson
Nays: None
Absent: Burns

A motion was made by KCTA and CCTA to approve renewal of property, auto and general liability insurance with MMRMA in the amount of \$340,014 for the term of October 1, 2024 through September 30, 2025 and authorize the Executive Director to execute all documents related to this purchase.

Motion: Farmer Second: Rosine

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Ecklund, Farmer, Rama, Sloan, Sigman, Rosine
Nays: None
Absent: Brown

Ayes: Aardema, Britigan, Farmer, Mackie, McCormick, Pearson, Rosine, Thompson
Nays: None
Absent: Burns

A motion was made by KCTA and CCTA to approve renewal of property, auto and general liability insurance with MMRMA in the amount of \$340,014 for the term of October 1, 2024 through September 30, 2025 and authorize the Executive Director to execute all documents related to this purchase.

Motion: Farmer Second: Rosine

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Ecklund, Farmer, Rama, Sloan, Sigman, Rosine,
Nays: None
Absent: Brown

Ayes: Aardema, Britigan, Farmer, Mackie, McCormick, Pearson, Rosine, Thompson,
Nays: None
Absent: Burns

Chair Rama stated the Performance Monitoring Committee was presenting for Board approval the purchase of an In-Ground Bus Lift. He said the purchase was to replace the existing in-ground lift that Metro has had since 2001. Chair Rama said sealed bids had been solicited.

A motion was made by KCTA and CCTA to approve the purchase of an In-ground bus lift from American Hoist Air & Lube in the amount of \$101,210.67 and authorize the Executive Director to execute all documents related to this purchase.

Motion: Farmer Second: Rosine

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Ecklund, Farmer, Rama, Sloan, Sigman, Rosine,
Nays: None
Absent: Brown

Ayes: Aardema, Britigan, Farmer, Mackie, McCormick, Pearson, Rosine, Thompson,

Nays: None

Absent: Burns

7.) EXTERNAL RELATIONS COMMITTEE

Chair Farmer reported the Committee had met and reviewed the latest jurisdictional outreach spreadsheet and agreed to continue with the current presentation system. The Committee reviewed the Metro Link App Push Guidelines.

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride provided an update on following topics:

- Triennial Review
- Chaplain Marcus Mays
- Fixed-Route Service Update
- Construction Updates
- MMRMA Annual Meeting
- CCTA Articles of Incorporation – District Boundaries
- Community Outreach
- Metro Link Update

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Aardema reported KATS had discussed adjusting the ranking of projects and the number of points Complete Streets receives in the new TIP. A change was made to increase points.

Farmer commented that is was moving towards a cultural shift for outlying areas.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – Chair Aardema shared the City of Kalamazoo was introducing its 2035 Master Plan. He said Metro would be included in the discussion.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME – Ayers thanked staff for their comprehensive work and presentation of the budget.

Rosine congratulated Metro staff on the successful Triennial Review.

Mackie thanked staff for Metro's presence at the WMU Bronco Bash.

Sigman suggested informing business owners how to use the Metro apps, so they are able to assist their customers to have access to their businesses.

Britigan suggested that as the CCTA Articles of Incorporation are amended to allow every jurisdiction that is in the boundaries to include at-large members on the Board.

McCormick commended staff on the participation at Bronco Bash.

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: McCormick

Support: Mackie

Motion carried by voice vote.

The meeting adjourned at 12:40 PM.

Curt Aardema
CCTA Chairperson

Barbara Blissett
CCTA Clerk

Curt Aardema
KCTA Chairperson

Barbara Blissett
KCTA Clerk