



Connecting People Throughout
Kalamazoo County

**NOTICE AND AGENDA
CENTRAL COUNTY TRANSPORTATION AUTHORITY (CCTA)
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (KCTA)
SEPTEMBER 9, 2024
Regular Meeting**

*Note: The next joint CCTA/KCTA regular meeting will be held on
Monday, September 23, 2024 at 11:30 a.m.*

PLEASE BE ADVISED that the Central County Transportation Authority and Kalamazoo County Transportation Authority will meet for its meeting on Monday, September 9, 2024 at 11:30 a.m. for the purpose of:

	Item	KCTA Action	CCTA Action
1.	Roll Call		
2.	Consent Agenda	Voice Vote	Voice Vote
	a. Agenda for September 9, 2024*		
	b. Minutes for August 12, 2024*		
3.	Public Comment		
4.	Board Operations Committee		
	a. Action Items		
	b. Informational Items		
	1. Board Operations Committee Meeting Notes of August 29, 2024*		
5.	Planning & Development Committee		
	a. Action Items		
	i. Motion to Open Public Hearing/Close Public Hearing Regarding CCTA/KCTA FY 2025 and FY 2026	Voice Vote	Voice Vote
	ii. Consideration to Adopt KCTA Resolution 24-001 Levying the 2025 Transit Millage*	Roll Call	
	iii. Consideration to Adopt CCTA Resolution 24-003 Levying the 2025 Transit Millage*		Roll Call
	iv. Consideration to Adopt CCTA FY 2025 and FY 2026 Budget*	Roll Call	Roll Call
	b. Informational Items		
6.	Performance Monitoring Committee		
	a. Action Items		
	1. Consideration to Approve Renewal of Workers Compensation Insurance with Accident Fund Insurance*	Roll Call	Roll Call
	2. Consideration to Approve Renewal of Liability Insurance with Michigan Municipal Management Authority (MMRMA)*	Roll Call	Roll Call
	3. Consideration to Approve the Purchase Inground Bus Lift*	Roll Call	Roll Call



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	b. Informational Items		
	1. Monthly Service Metrics Report*		
	2. Performance Monitoring Committee Notes of August 22, 2024*		
7.	External Stakeholders Relations Committee		
	a. Action Items		
	b. Informational Items		
	1. External Relations Committee Notes of August 20, 2024*		
8.	Report from Executive Director*		
	1. Update re Metro Link*		
	2. Update re Jurisdictional Outreach*		
9.	Other Reports		
	a. Pension Board		
	b. KATS		
	c. Local Advisory Committee (LAC)		
10.	Chairperson's Report		
11.	Public Comment		
12.	Members' Time		
13.	Adjournment	Voice Vote	Voice Vote

*Indicates attachments included in agenda packet

The meeting will be held in the Metro Linda Teeter Community Room, 530 N. Rose Street, Kalamazoo, MI. Questions regarding the meeting may be addressed to the Central County Transportation Authority, 530 N. Rose St., Kalamazoo, MI 49007, or by calling (269) 337-8087.

MEETINGS OF THE CENTRAL COUNTY TRANSPORTATION AUTHORITY AND KALAMAZOO COUNTY TRANSPORTATION AUTHORITY ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, SEXUAL ORIENTATION, OR GENDER IDENTITY. CENTRAL COUNTY TRANSPORTATION AUTHORITY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE CCTA/KCTA BY WRITING OR CALLING CENTRAL COUNTY TRANSPORTATION AUTHORITY 530 N. ROSE ST., KALAMAZOO, MICHIGAN 49007 (269) 337-8087; TDD PHONE: (269) 383-6464

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
August 12, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Kathy Schultz, Cheryl Pesti, Rob Branch, Annette Arkush, Barbara Blissett
Others Present: Earl Cox, Sr., Ammerriel Cegers

1.) KCTA ROLL CALL

KCTA Members Present: James Ayers, Tafari Brown, Paul Ecklund, Dusty Farmer, Aditya Rama, Gary Sigman**, Tim Sloan, Curtis Aardema*
KCTA Members Absent: None

**Brown arrived at 11:47 am
**Sigman arrived at 11:44 am*

1). CCTA ROLL CALL

CCTA Members Present: Rob Britigan, Chris Burns, Dusty Farmer, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine, Curtis Aardema*

CCTA Members Absent: Rod Halcomb, Lisa Mackie

**Thompson left meeting at 1:05 pm*

A motion was made to excuse Mackie

Motion: Aardema

Second: Pearson

Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for August 12, 2024 and for approval of the joint CCTA/KCTA meeting minutes for June 10, 2024.

Motion: Sloan

Second: McCormick

Motion carried by voice vote.

A motion was made by KCTA and CCTA to accept the 2023 Annual Report.

Motion: Ayers

Second: Halcomb

Motion carried by voice vote.

Boardmembers welcomed Paul Ecklund back to the KCTA Board who said he had served on the KCTA Board previously from 2006 to 2017.

3.) PUBLIC COMMENTS - None

4.) BOARD OPERATIONS COMMITTEE

Burns reported the Board Operations Committee reviewed the August 12th Board Agenda and discussed the appointment of new Board officers with the vacancy of the CCTA and KCTA Chair positions. He stated as dictated in the CCTA/KCTA Policies, that the Board Operations Committee recommend an interim Chair for the duration of the vacated terms for the KCTA and CCTA Chair positions.

Burns explained that with the resignation of Chair Rosine, this opened the following positions on the Boards and Committees: Chair CCTA, Chair KCTA, Vice-Chair KCTA, Board Operations Chair and Performance Monitoring Chair. He said the Board Operations Committee made the following recommendations: Curtis Aardema as CCTA/KCTA Chair and Dusty Farmer as KCTA Vice-Chair.

A motion was made by KCTA and CCTA to approve the Board Operations Committee recommendation to appoint Curtis Aardema as CCTA/KCTA Chair.

Motion: Rosine/McCormick Second: Rosine/Sloan

Motion carried by a roll call vote.

Ayes: Ayers, Ecklund, Farmer, Rama, Sloan, Rosine, Aardema

Nays: None

Absent: Brown, Sigman

Ayes: Britigan, Burns, Farmer, McCormick, Pearson, Thompson, Rosine, Aardema

Nays: None

Absent: Halcomb, Mackie

A motion was made by KCTA to approve the Board Operations Committee recommendation to appoint Dusty Farmer as KCTA Vice-Chair.

Motion: McCormick Second: Sloan

Motion carried by a roll call vote.

Ayes: Ayers, Ecklund, Farmer, Rama, Sloan, Rosine, Aardema

Nays: None

Absent: Brown, Sigman

The Board Operations Committee selected Aardema as Board Operations Chair and Rama as Performance Monitoring Chair and to add Rosine and new Boardmember Ecklund to the Performance Monitoring Committee.

Exec. Dir. McBride announced that Boardmember Halcomb had decided to not seek reappointment to the CCTA to focus on retirement and travel with his family. He stated that leaves two vacant rural seats on the CCTA Board.

5.) PLANNING AND DEVELOPMENT COMMITTEE

Exec. Dir. McBride presented a PowerPoint on the FY 2025 and 2026 budgets. He indicated a good portion of developing this budget involved positioning Metro for long-range financial sustainability. He said in the near future, Boards would need to determine fare structure and any change to the KCTA and CCTA millage rates 2025 and 2026. Exec. Dir. McBride noted there would be budget small group meetings for Boardmembers.

A motion was made by the CCTA and KCTA to adopt Resolution 24-002 scheduling a public hearing on Monday, September 9, 2024 to consider the CCTA FY 2025 and FY 2026 Budgets.

*Motion: Farmer/McCormick Support: Farmer/Sigman
Motion carried by roll call vote.*

*Ayes: Ayers, Britigan, Brown, Burns, Ecklund, Farmer, McCormick, Rama,
Pearson, Rosine, Sigman, Sloan, Thompson, Aardema
Nays: None
Absent: Halcomb, Mackie*

Burns reported that at the Planning and Development July meeting the Committee heard a presentation from Mike Kosciuk and Jim Anderson of GRS Consulting. Chair Burns reported about funding of both pension and OPEB. Burns briefed the Boards on the reports through a PowerPoint. (A copy of the PowerPoint is included with the meeting minutes.)

6.) PERFORMANCE MONITORING COMMITTEE

Chair Rama reported that the Performance Monitoring Committee was presenting to the Boards a Metro Connect contract extension for consideration. Metro and First Student have agreed to extend the contract for one year. Rama stated a bid for a new contract would be put out prior to the end of the extension in 2025. He said the additional year extension did not include a fee increase.

A motion was made by KCTA and CCTA to approve a one-year contract extension from January 1, 2025 to December 31, 2025 with First Student in the amount of \$5,609,954 and authorize the Executive Director to execute all documents related to the change order on behalf of the CCTA.

*Motion: Farmer/Rosine Second: Farmer/Rosine
Motion carried by a roll call vote.*

*Ayes: Ayers, Brown, Ecklund, Farmer, Rama, Sigman, Rosine, Aardema
Nays: Sloan
Absent: None*

*Ayes: Britigan, Burns, Farmer, McCormick, Pearson, Thompson, Rosine,
Aardema
Nays: None
Absent: Halcomb, Mackie*

7.) EXTERNAL RELATIONS COMMITTEE

Farmer reported the Committee had met and reviewed the jurisdictional outreach spreadsheet and reminded the Boardmembers to provide a short synopsis of their visits to Exec. Dir. McBride.

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride provided an update on following topics:

- Triennial Review
- Community Outreach
- Construction Update with Future Planning
- Community Outreach

- Metro Link Update.

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Did not meet.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – Chair Aardema thanked Greg Rosine for his many years serving as the Chair for the CCTA and KCTA. He commented that the Boards welcomed him to continue serving on the Boards.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME – Boardmembers welcomed Paul Ecklund’s return to the KCTA Board and thanked Greg Rosine for his expertise and time serving as CCTA and KCTA Chair.

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: McCormick

Support: Burns

Motion carried by voice vote.

The meeting adjourned at 1:13 PM.

Curt Aardema
CCTA Chairperson

Barbara Blissett
CCTA Clerk

Curt Aardema
KCTA Chairperson

Barbara Blissett
KCTA Clerk



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Kalamazoo County

AGENDA and MEETING NOTES

Board Operations Committee
August 29 2024
9 am
Via Teams Meeting

Members: Curtis Aardema, Chris Burns, Aditya Rama
Absent: Garrylee McCormick, Dusty Farmer

Staff: Sean McBride, Barbara Blissett

Items for Discussion:

1. Review CCTA/KCTA September 9th Meeting Agenda

Notes:

- The CCTA/KCTA FY 2025-2026 Budget would be presented for final adoption after the public hearing at the September 9th meeting

2. Review Committee Activities

Notes:

- Chair Burns stated the Planning and Development Committee did not meet
- Chair Rama reported the Performance Monitoring Committee met and would be presenting the Liability Insurance, Workers Compensation Insurance and the purchase of an Inground Bus Lift to the Boards for approval
- Chair Farmer said the External Relations met and discussed jurisdictional outreach and how to best support Boardmembers as many go out and make presentations

3. Discussion Regarding Executive Director's Evaluation Process

Notes:

- The Committee discussed the Executive Director's Evaluation Process. The Committee Chairs would have discussion at each Committee meeting and would share feedback with the Board Operating Committee. The Board Operating Committee would then present a final report at the November Board meeting



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4. Future Meeting Dates

Notes:

- The Committee agreed to future meeting dates of Thursday, October 3rd, Friday, October 25th and Thursday, November 21st

5. Other Items

Notes:

- Committee members discussed the need to review CCTA Boundaries and Articles of Incorporation and the process for any boundary changes. Exec. Dir. McBride indicated he had met with Pavilion Township and meetings were scheduled for Cooper Township and Texas Township
- Exec. Dir. McBride announced that CCTA Boardmember Rob Britigan would not be applying for reappointment. Discussion followed on the number of rural and urban Boardmember position requirements
- Exec. Dir. McBride updated the Committee on the status of current labor negotiations.
- Exec. Dir. McBride informed the Committee that there would be a hearing concerning the Crossroads lawsuit next week

The meeting ended at 10:10 am.



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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared By: Greg Vlietstra, Director of Support Services
DATE: September 5, 2024
SUBJECT: CCTA Budget for Fiscal Year 2025 (October 1, 2024 - September 30, 2025) and Fiscal Year 2026 (October 1, 2025 - September 30, 2026)

BACKGROUND

A public hearing for the Fiscal Year 2025 and 2026 budgets is being held on September 9, 2024.

The CCTA budget is two one-year cycles. A two-year budget cycle better allows the CCTA and KCTA Boards and staff to coordinate budgeting, planning, and grant administration.

DISCUSSION

The proposed Fiscal Year 2025 and 2026 Budgets were first presented at the August 12 board meeting and are available for the public online at kmetro.com

The Planning & Development Committee has been reviewing budget related items since May of this year. Topics covered include five-year projections, covid relief funding, capital grants, microtransit, and millage revenue. A more comprehensive budget review took place at the committee meeting on July 22, which also included the annual pension & OPEB valuation updates from GRS, the actuarial firm used by Metro.

Small group meetings took place on August 22 and 27. These gatherings allow board members to ask more detailed questions to staff about the budgets.

Please note that approval of the budget includes the FTA mandated Transit Asset Management (TAM) Plan on page 41.

RECOMMENDATION

- 1) The Executive Director recommends that the KCTA Board adopt a Resolution levying up to 0.3102 mills for the 2025 KCTA Transit Millage.
- 2) The Executive Director recommends that the CCTA Board adopt a Resolution levying up to 0.8933 mills for the 2025 CCTA Transit Millage.
- 3) The Planning & Development Committee and Executive Director recommend adoption of the Fiscal Year 2025 and 2026 Budgets.

Attachments:

1. Proposed Fiscal Year 2025 and 2026 Budgets (separate item on agenda website)
2. Resolution No. 24-001 Levying the 2025 KCTA Transit Millage
3. Resolution No. 24-003 Levying the 2025 CCTA Transit Millage

KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (“KCTA”)

Resolution: 24-001

Resolution Levying the Transit Millage for 2025 and Providing for Collection of the Transit Millage in July 2025 for the Cities in Kalamazoo County and in December 2025 for the Townships in Kalamazoo County

The KCTA makes the following findings:

1. The Kalamazoo County Board of Commissioners created the KCTA under Public Act 196 of 1986, as amended (“Act 196”);
2. KCTA was created to fund county-wide transit system in Kalamazoo County.
3. Act 196 authorizes KCTA to levy a tax to provide for public transportation services, if approved by the voters.
4. KCTA adopted a resolution, which submitted to Kalamazoo County voters the question of whether 0.3124 mills should be levied during 2022, 2023, 2024, 2025 and 2026 for the purpose of providing public transportation services in Kalamazoo County.
5. The voters approved the millage request at the November 2, 2021 election.
6. KCTA is now adopting this resolution to levy 0.3124 mills on all taxable property located in Kalamazoo County for 2025. This millage should be collected by tax assessing officials for the cities located in Kalamazoo County as part of the July tax bill. Tax assessing officials for the townships located in Kalamazoo County should collect this millage as part of the December tax bill.

Based on these findings, the KCTA resolves:

1. Voters approved the millage request at the November 2, 2021 election. KCTA now levies 0.3102 mills or up to the allowable amount after the Headlee Amendment is applied by the Kalamazoo County Equalization Director on all taxable property located in Kalamazoo County for 2025. Tax assessing officials for the cities in Kalamazoo County shall collect this millage as part of the July tax bill. Tax assessing officials for the townships in Kalamazoo County shall collect this millage as part of the December tax bill. All funds generated by this levy shall be appropriated to expenditures according to KCTA’s budget.
2. A certified copy of this resolution shall be filed with the proper tax assessing officials no later than May 15, 2025.
3. The KCTA Board and its officers and agents are authorized and directed to take all other actions appropriate to carry out the intent of this resolution, including providing an L-4029

The aforementioned resolution was offered by _____ and supported by _____.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
 COUNTY OF KALAMAZOO)

I, Barbara Blissett, Kalamazoo County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Transportation Authority at a regular meeting held on _____.

 Barbara Blissett, Clerk
 Kalamazoo County Transportation Authority

CENTRAL COUNTY TRANSPORTATION AUTHORITY ("CCTA")
Resolution: 24-003

**Resolution Levying the Transit Millage for 2025 and Providing for Collection of the Transit Millage in July 2025 for
the Cities of Kalamazoo, Portage and Parchment and in
December 2025 for the Townships of Kalamazoo, Comstock, and Oshtemo in Kalamazoo County**

The CCTA makes the following findings:

1. The Kalamazoo County Board of Commissioners created the CCTA under Public Act 196 of 1986, as amended ("Act 196").
2. CCTA was created to operate a county-wide transit system in Kalamazoo County and to also determine if a millage is necessary in order to operate the public transportation system.
3. Act 196 authorizes CCTA to levy a tax to provide for public transportation services, if approved by the Voters.
4. The CCTA operates the fixed-route bus system within the urbanized areas of Kalamazoo County. The boundaries of the CCTA are included in the CCTA Articles of Incorporation The Articles of Incorporation were updated by the Kalamazoo County Board of Commissioners on August 29, 2019. The Boundaries of the CCTA include the cities of Kalamazoo, Parchment and Portage. All areas of Kalamazoo Township. Precincts #02, #03, #04, #05, #06 and #07 in Comstock Township. Precincts #03, #04, #05, #06, #07, #08 and #09 in Oshtemo Township.
5. CCTA adopted a resolution, which submitted to Kalamazoo County voters the question of whether up to 0.90 mills should be levied during 2021, 2022, 2023, 2024 and 2025 for the purpose of providing public transportation services in Kalamazoo County.
6. The voters approved the millage request at the March 10, 2020 election.
7. CCTA is now adopting this resolution for the CCTA 2025 Transit Millage to levy **0.90 mills** on all taxable property located in the Central County Transportation Authority boundaries. This millage should be collected by tax assessing officials for the cities of Kalamazoo, Portage and Parchment located in Kalamazoo County as part of the July tax bill. Tax assessing officials for the townships of Kalamazoo, Comstock and Oshtemo located in Kalamazoo County should collect this millage as part of the December tax bill.

Based on these findings, the CCTA resolves:

1. Voters approved the millage request at the March 10, 2020, election. CCTA shall levy **0.8933 mills** up to the allowable amount after the Headlee Amendment is applied by the Kalamazoo County Equalization Director on all taxable property located in Kalamazoo County for 2025 Tax assessing officials for on all taxable property located within the Central County Transportation Authority Boundary for 2025. Tax assessing officials for the cities of Kalamazoo, Portage and Parchment in Kalamazoo County shall collect this millage as part of the July tax bill. Tax assessing officials for the townships of Kalamazoo, Comstock and Oshtemo in Kalamazoo County shall collect this millage as part of the December tax bill. Within Comstock Township the CCTA boundaries include Voting Precincts #02, #03, #04, #05, #06 and #07. Within Oshtemo Township CCTA boundaries include Voting Precincts #03, #04, #05, #06, #07, #08 and #09. All funds generated by this levy shall be appropriated to expenditures according to CCTA's budget.
2. A certified copy of this resolution shall be filed with the proper tax assessing officials no later than May 15, 2025.
3. The CCTA Board and its officers and agents are authorized and directed to take all other actions appropriate to carry out the intent of this resolution, including providing an L-4029.

The aforementioned resolution was offered by _____ and supported by _____.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN
)ss
COUNTY OF KALAMAZOO

I, Barbara A Blissett, Central County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Central County Transportation Authority at a regular meeting held on -_____.

Barbara A Blissett, Clerk
Central County Transportation Authority



Connecting People Throughout
Kalamazoo County

Agenda Item # 6a1
Meeting Date 09/09/24

TO: CCTA/KCTA Boards
FROM: Keshia Woodson-Sow, Operations Director
Prepared by: Greg Vlietstra, Director of Support Services
DATE: August 16, 2024
SUBJECT: Workers Compensation Insurance Renewal

BACKGROUND

When Metro was part of the City of Kalamazoo, workers compensation claims and expenses were historically higher than other private and public sector organizations. Beginning in October 2016, with assistance from our agent of record (Keyser Insurance), Metro instituted a fresh approach to workers compensation claims that included more prevention on the front end, enhanced communication with employees, a light-duty program, and better claims management on the back end. Significant progress in this important area has been made the past three years.

Metro as a new organization in 2016 with no claims history independent of the City of Kalamazoo, was placed in the Michigan Workers Compensation Placement Facility Assigned Risk Pool. Liberty Mutual was assigned as our carrier in 2016. Due to reduced claims, better claims management, instituting a light-duty program, and guidance from our agent of record, Metro was able to procure competitive quotes outside the Michigan assigned risk pool. This is an advantage to Metro because it results in lower rates, higher coverage limits, and more flexibility.

DISCUSSION

Accident Fund has been our carrier the last four years and their customer service and claims process were efficient and effective. Accident Fund Insurance Company of America, headquartered in Lansing, has been one of the largest companies in the nation that specializes in workers compensation insurance.

Keyser Insurance, our local agent of record, assisted Metro by procuring a one-year renewal with an annual premium cost of \$257,790. The proposed cost when compared to the premium last year is an increase of \$51,426, or 24.9%. However, this is the only the third year with a premium cost increase since 2018. Further, the total annual premium amount is only \$20,393 more than Metro paid in 2018.

The cost increase is attributed to three primary factors. First, our premium is calculated on a rolling cycle of the past three-years. The fiscal year that rolled off the calculation (2020) was a one of low claims and therefore no longer benefits our premium cost. Secondly, workers compensation premiums are also based on estimated and actual payroll figures. Metro has increased payroll hours, particularly among coach operators, as we exited the pandemic. Thirdly, Metro also increased hourly wages rather significantly.

RECOMMENDATION

It is recommended by the Performance Monitoring Committee and Metro Staff that the CCTA and KCTA Boards allow the Executive Director to execute necessary documents to renew Metro workers compensation coverage with Accident Fund at a cost of \$257,790 for coverage from October 1, 2024 through September 30, 2025.



Connecting People Throughout
Kalamazoo County

Agenda Item # 6a2
Meeting Date 09/09/24

TO: CCTA/KCTA Boards
FROM: Keshia Woodson-Sow, Operations Director
Prepared by: Greg Vlietstra, Director of Support Services
DATE: August 16, 2024
SUBJECT: Renewal of Property, Auto, and General Liability Insurance with MMRMA

BACKGROUND

The Michigan Municipal Risk Management Authority (MMRMA) was created by authority granted by the laws of the State of Michigan to provide liability and property coverage services to eligible Michigan public entities. The CCTA is eligible to be a member of the MMRMA.

MMRMA was started in 1980 in a marketplace that was becoming increasingly unfriendly to public entities. Three member municipalities founded MMRMA as a joint purchasing arrangement, which allowed them to secure necessary insurance coverage at a reasonable price. Within a few years of MMRMA's inception, commercial insurers either ceased to offer coverage to governmental entities or sharply increased their premiums. Today, MMRMA is the largest liability and property pool in Michigan and a recognized national leader in the field. MMRMA has been a leader in municipal risk for over 30 years and remains committed to meeting the unique challenges of the public sector (www.mmrma.org).

DISCUSSION

In light of the very severe bus accident on May 24, 2017, we have put additional emphasis on insurance to ensure sufficient coverage limits as well as balancing the cost of that coverage. One of the first steps taken was having our agent of record, Keyser Insurance, competitively seek quotes for comparable coverage. There was not another carrier who could come close to the MMRMA price and scope of coverage.

Another step we have taken as part of a more comprehensive review of insurance is to make sure we are not underinsured with the insurance covering our bus fleet in the case of catastrophic event such as a facility fire or tornado. We have increased the per occurrence vehicle physical damage limit from \$1.5 million to \$17.5 million. Our request for this increased per occurrence limit is somewhat unusual and outside the normal scope of MMRMA coverage. We believe the additional estimated cost of approximately \$30,000 is worth the benefit in the case of a catastrophic event.

The annual premium to cover CCTA for property, auto, and general liability insurance, including all vehicles, through September 30, 2025 is \$340,014. This amount is a modest increase of 3.4% from last year. This follows a *decrease* of \$6,279 (or 1.9%) realized last year. Further, \$50,000 of the premium amount is a self-insured retention deposit from which potential future loss deductibles will be deducted. The self-insured deposit balance (currently \$213,581) will earn an interest rate of 3.64 percent and is only reduced to pay claims expenses. Additionally, Metro will also be receiving a check in the amount \$45,348 of excess net assets which is essentially a refund from the statewide pool.

RECOMMENDATION

It is recommended by the Performance Monitoring Committee and Metro staff that the CCTA and KCTA boards allow the Executive Director to execute necessary documents to ensure adequate property and liability insurance coverage with the MMRMA from October 1, 2024 through September 30, 2025 at a cost of \$340,014.

CENTRAL COUNTY TRANSPORTATION AUTHORITY

In-Ground Bus Lift

Bid Opening: July 23, 2024 @ 3:00 PM

THIS IS NOT AN ORDER

Bid Ref #: 07544-012.0

Opened by: Nicole Kling

Attended by: N/A

Recorded by: Nicole Kling

American Hoist Air and Lube

DESCRIPTION	TOTAL AMOUNT
Replace one (1) in ground bus lift with Rotary Lift Model 70C-122 – per Specifications	\$101,210.67



Metrics

Monthly Report-

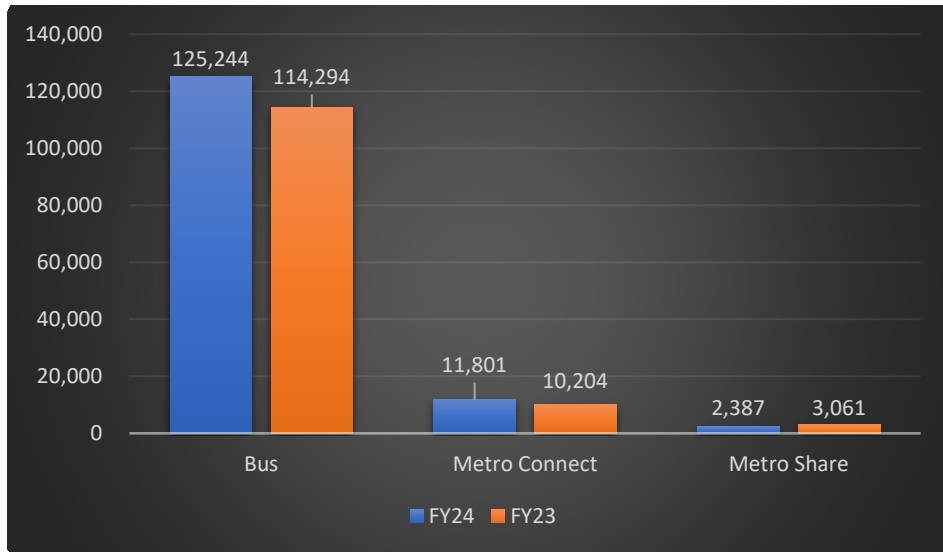
July 2024

The following information is being provided to the Central County Transportation Authority and Kalamazoo County Transportation Authority Boards as an informational item.

BACKGROUND

The information listed below shows the changes in ridership levels across all three of Metro's major services for the month of July 2023 and July 2024.

Monthly Ridership July 2024				
	Bus	Metro Connect	Metro Share	System Total
FY24	125,244	11,801	2,387	139,432
FY23	114,294	10,204	3,061	127,559
Difference	10,950	1,597	(674)	11,873
%Change	9.58%	15.65%	-22.02%	9.31%



FIXED ROUTE BUS SERVICE

Metro fixed route bus service shows an increase in ridership of 9.58% or approximately 10,950 more rides in July 2024 than July 2023.

Route 26- West Centre ridership increased from 3,269 to 2,375.

Route 7- Alamo ridership decreased from 7,212 to 5,596 rides.

Route 13- South Burdick ridership increased from 5,872 to 7,483 rides.

July 2024 ridership compared to July 2023 ridership varied, 16 routes had an increase in ridership while 4 routes ridership decreased when compared year to year. Ridership in July 2024, began to stabilize as construction slowed and the changes became less frequent. Significant delays caused passengers to use other routes for efficient travel.

METRO CONNECT

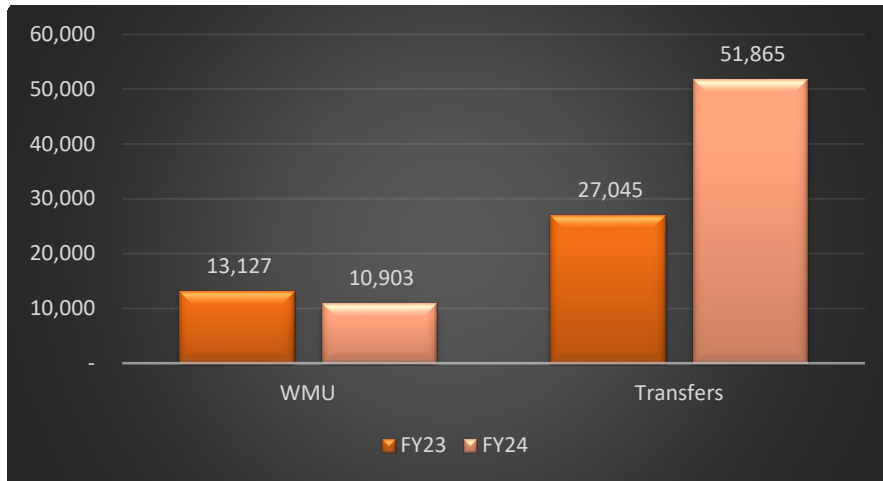
Metro Connect shows an increase in ridership of 15.65% or approximately 1,597 more rides in July 2024 than July 2023.

METRO SHARE

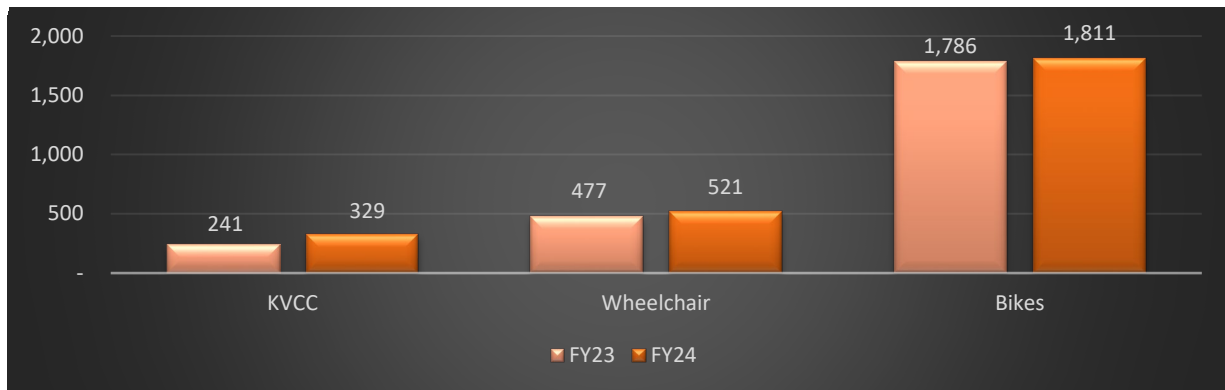
Metro Share shows a decrease in ridership of 22.02% or approximately 674 less rides in July 2024 than July 2023.

OTHER DATA

The data for Western Michigan University shows a decrease of 16.94%. Whereas the number of people transferring from one bus to another bus is up 91.77%.



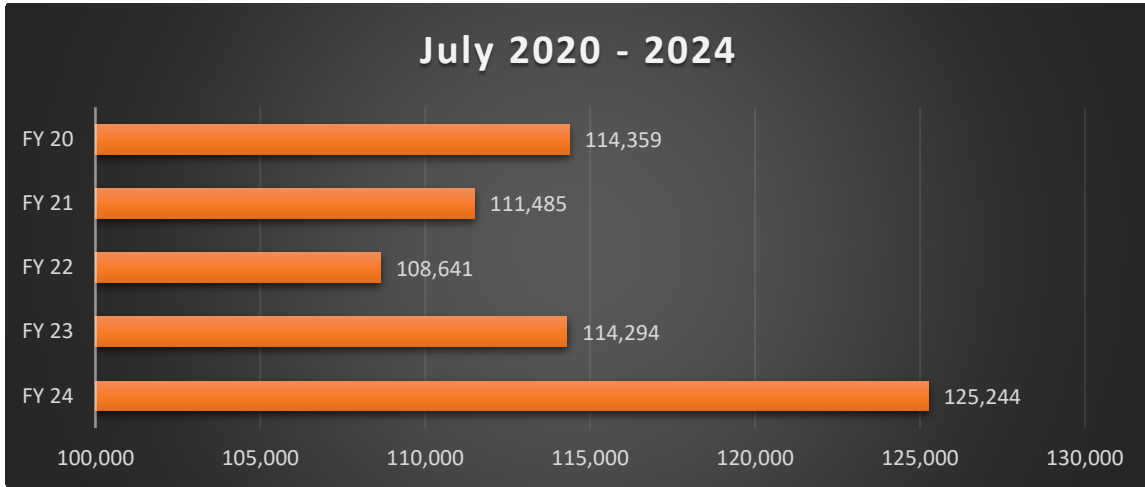
Other data types like KVCC, Bikes, and wheelchair passengers show an increase in ridership when comparing July 2024 to July 2023. The data for Youth Mobility in July 2024 is 1,842 the program will typically see a decrease in ridership at this point in the summer but this year the ridership has increased.



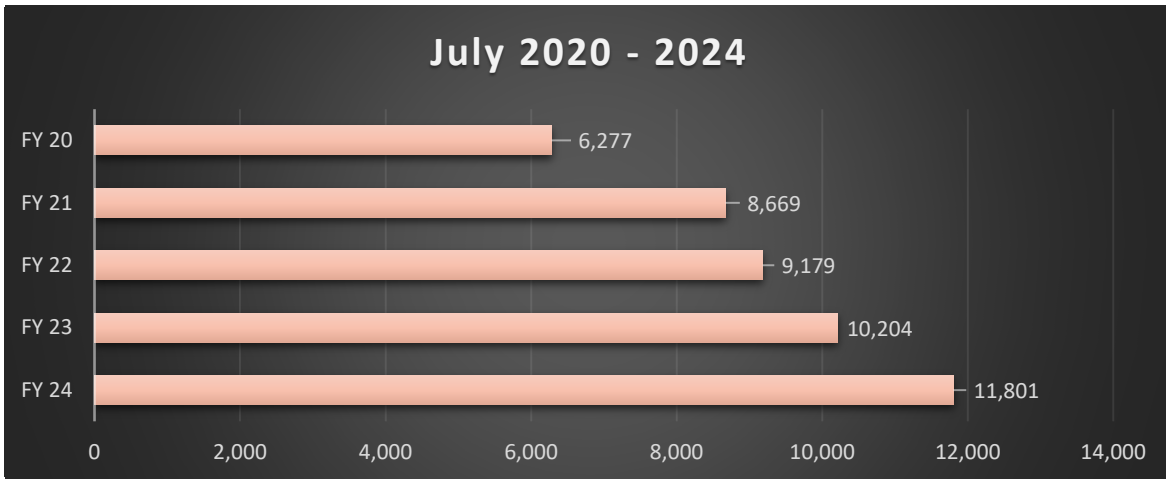
5 YEAR DATA TRENDS

Data trends for July 2020 to July 2024 show the effects of when Metro service was suspended on April 2, 2020. Fixed Route service returned on May 18, 2020, reporting only 114,359 fixed route rides in July 2020. Metro Share suspended service on April 2, 2020 and returning on May 18, 2020 reporting 260 rides for July 2020. While Metro Connect did not suspend service in 2020, rides were reduced due to social distancing and modified services.

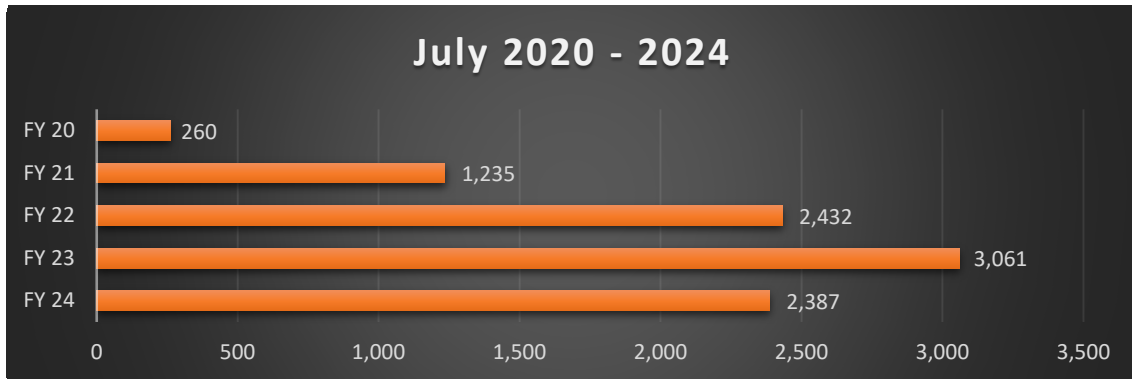
FIXED ROUTE



METRO CONNECT



METRO SHARE



August 2024 KTC Security Report

Prepared by: Jason Emig

Title: Safety Security Manager

Overview:

KDPS's presence at the KTC was consistent through the month of August. KDPS's presence typically a few minutes at a time.

98 of the security incidents this month were regarding loitering. Loitering incidents were handled by security and required little police assistance. Additionally 174 people were asked to move along when found sleeping in the bus bays in the early morning. These people leave the bays a mess as they vacate.

Activity Summary:

135 Total security incidents occurred during August 2024 (Decreased from **149** in July).

Incident Types	(Definitions)
3 Trespasses	(Asked to leave due to refused to do so/Someone trespassed returned to site)
98 Loitering	(Significantly overstayed their time on property, sleeping. Blocking paths)
0 Vandalism	(Damage to property)
0 Active Fights	(Physical Altercation between parties occurred)
13 Disturbances	(Behavior is interrupting other people around them)
0 Harassments	(Using threatening or degrading language)
1 Assaults	(Someone physically attacked by another)
0 Thefts	(Property Stolen on KTC Property)
8 Medical	(Medical emergency situations)

Of the total **135** incident types:

- 11** were Drug/Alcohol related.
- 4** were calls to 9-1-1 made by security.
- 13** needed police to respond.
- 8** needed EMS/medical to respons.

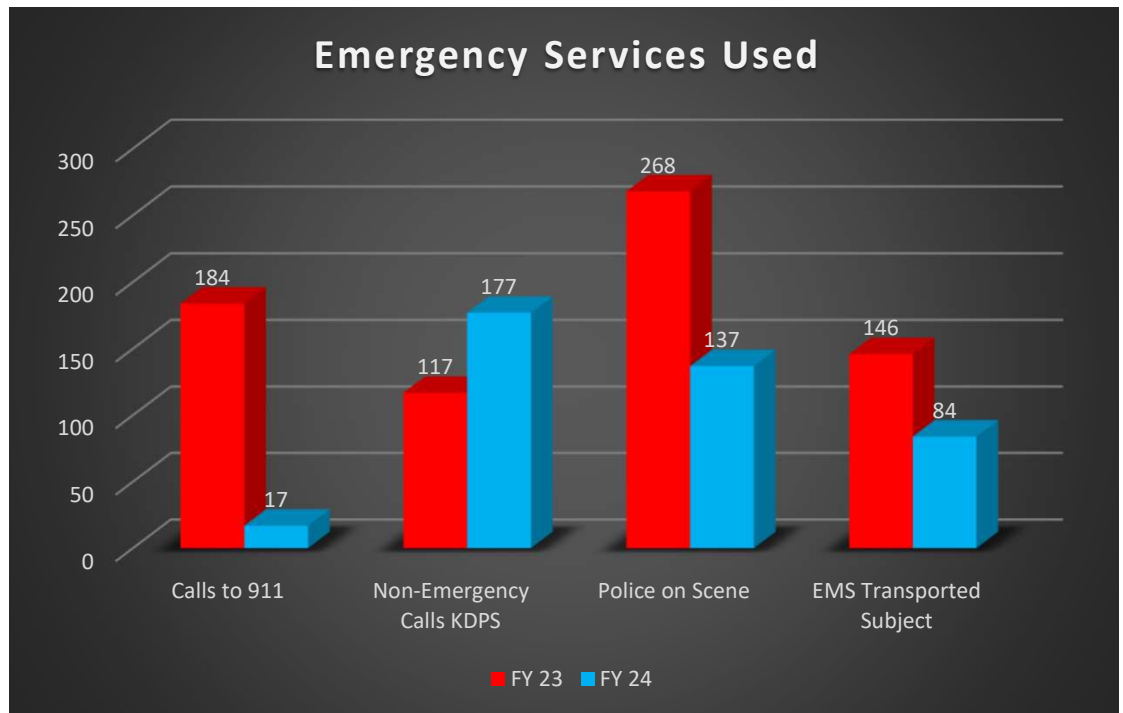
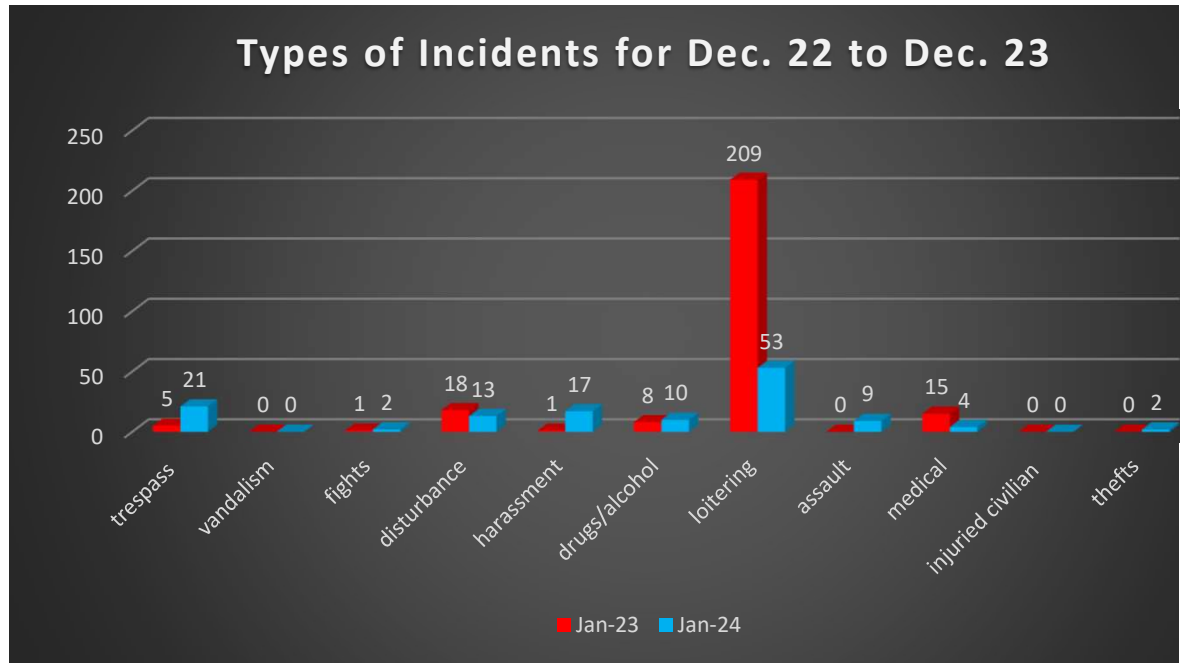
Of the **8** total EMS/medical incident **7** people were transported to the hospital.

Drug dealing continued to decrease on and around the edges of the KTC property throughout August, but alcohol use was pretty steady and the guards are removing people as needed. Sleeping in the bays overnight is a huge issue, we are trying to curb this problem by having night supervisor monitor the situation. Metro continues to monitor the cameras on the property for continuous improvements.

Please see next page for running total graphs for security related incidents:

August 2024 KTC Security Report
Prepared by: Jason Emig
Title: Safety Security Manager

typically 1



August 2024 KTC Security Report
Prepared by: Jason Emig
Title: Safety Security Manager





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Kalamazoo County

Agenda Item: # Meeting Date: 09/09/24
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared By: Cheryl Pesti, Budget and Accounting Manager
DATE: August 22, 2024
SUBJECT: July Income & Expense Statement

BACKGROUND

The Income and Expense Statement is an internal document which is used to measure the CCTA's financial performance. The budget is used as a comparison for perspective.

We are currently within budget.

Some areas to highlight:

- Both the urban millage (CCTA) and county-wide millage (KCTA) are due in February and September. At this point we have collected \$4,161,978 (45%) of the FY24 millage.
- We have collected \$2,199,188 (64% of the budgeted amount) in fares for this year.
- The FTA operating assistance revenue is accrued at the end of the year (September). To date, we have requested \$10,524,494 in COVID-19 relief funds (2020-\$1,500,000; 2021-\$4,500,000, 2022-\$2,000,000, 2023-\$2,524,494).
- The average price for a gallon of diesel fuel in July 2023 was \$2.39 and in July 2024, it was \$2.51. This is a 5% increase.
- Total operating expenditures for Metro year-to-date are 65% of the total budgeted amount.

Attachment:

1. July 2024 Income & Expense Statement



	FY2024 CCTA Board Recommended Budget	July 2024	Year to Date FY 2024	Year to Date %	Monthly Funding %
STATEMENT OF INCOME AND EXPENSE					
Operating Revenue					
Fare Revenue					
Regular Route Cash	762,500	65,348	579,397	76%	5%
Metro County Connect Fares	504,176	58,638	431,512	86%	3%
Metro Link Fares	192,699	169	169	0%	
WMU Fares	1,250,000	0	592,500	47%	
Tokens	328,240	24,580	269,154	82%	2%
Pass Sales	285,175	28,138	253,341	89%	3%
Texas Twp/KVCC Prepaid Fares	95,685	24,372	73,115	76%	0%
	3,418,475	201,244	2,199,188	64%	13%
Other Revenue					
Advertising	75,000	8,333	39,583	53%	0%
Intermodal Operations	209,700	58,732	196,023	93%	1%
Miscellaneous Revenue	32,650	42,902	64,567	198%	0%
Commission Revenue - (GH, IT, FlixBus)	7,200	390	3,830	53%	0%
Interest Income	144,050	58,668	426,228	296%	4%
	468,600	169,025	730,231	156%	4%
Urban Millage (CCTA)	5,740,395	136,546	2,060,095	36%	4%
County-wide Millage (KCTA)	3,420,217	48,141	2,101,883	61%	3%
MDOT - Operating	6,988,911	644,844	5,830,840	83%	55%
FTA - Operating	4,558,905	0	1,434,892	31%	0%
Provision for Depreciation	3,255,200	227,039	2,334,484	72%	22%
TOTAL OPERATING REVENUE	27,850,703	1,426,839	16,691,613	60%	100%
Operating Expenses by Division					
Administration/Overhead	7,369,270	(792,054)	4,332,241	59%	
Kalamazoo Transportation Center Operations	1,038,122	138,263	825,688	80%	
Maintenance	3,567,798	310,155	2,414,597	68%	
Operations	8,667,952	757,423	5,850,479	67%	
Metro Connect	5,706,916	484,717	4,234,444	74%	
Metro Share	66,543	6,886	47,932	72%	
Metro Link	1,766,809	177,856	640,679	36%	
TOTAL OPERATING EXPENSE	28,183,410	1,083,245	18,346,059	65%	
NET (UNFUNDED) BALANCE for period	(332,707)	343,594	(1,654,446)		



MINUTES

Performance Monitoring Committee

Date: Thursday, August 22, 2024

Attending: Rama, Rosine, Eckland, McBride, Woodson-Sow, Arkush

Absent: McCormick

Guest: Branch

1. August Items for Board Consideration

a. Action Items

i. In-Ground Hoist

Director Woodson-Sow started a brief overview of the purchase to include information about the last purchase. Dep. Dir. Branch gave an overview of why there was only one responsive and responsible bidder to include discussion of American Hoist being the only licensed dealer for the rotary brand in the State of Michigan.

The committee recommends the purchase of the inground bus lift project for the contracted price of \$101,210.67 from American Hoist Air and Lube.

ii. Michigan Municipal Risk Management Authority (MMRMA)

Exec. Dir. McBride gave an overview of the history of insurance to include the transition from the City of Kalamazoo and the effects that had on premiums. Discussion continued on the coverage that is provided and services through MMRMA to include collisions, building, fires etc.

The committee had questions about risk management and how MMRMA assists the staff with risk assessments and training. Discussion continued about how those services play into plans, document reviews, and Dir. Vlietstra being at the MMRMA conference while the meeting was taking place.

The committee recommends the purchase of property and liability coverage with MMRMA through September 30, 2025, at the contracted cost of \$340,000.



iii. Worker's Compensation Insurance

Exec. Dir. McBride gave an overview of the worker's compensation program, the contributing factors to the cost increase, and ways that staff continuously look for risk mitigations for most common injuries.

The committee recommends the purchase of workers compensation coverage with Accident Fund for a contracted cost of \$257,790 from October 1, 2024, through September 30, 2025.

b. Discussion Items

i. Metrics Review-Ridership and Security Report

1. Discussion on Metro Connect Report Updates

Director Woodson-Sow presented the July Metrics report and discussed the effects of the detours and ridership fluctuations due to the road construction. Discussion ensued about passengers utilizing lower performing routes to get to destinations when high performing routes are running behind or on extensive detours.

2. Discussion on Metro Link Metrics

The committee received a look at the first three and a half months of data for the Metro Link service. Some key points of information like utilization (Rides per Hour) and unmet demand were discussed. The committee also discussed the meaning of the information as well as some targets for where Via would like to see the numbers.

The committee continued to brainstorm information around metrics reports and information they would like to see. Discussion to continue at the next meeting.

Next Meeting: September 26, 2024 at 8:15AM



External Relations Committee Meeting Notes

August 20, 2024

Attending: Dusty Farmer, Chair, Tim Sloan, Randy Thompson, James Ayers, Gary Sigman, Sarah Joshi, (Staff Liaison), Annette Arkush (Committee Support)

1. Update: Jurisdictional Outreach Project

Discussion was held regarding the second round of jurisdictional outreach efforts slated for the Fall. For those who have already completed their first visits, it was recommended the follow up visit be informal, perhaps speak during public comments, but not a formal presentation like the first time.

2. Jurisdictional Follow-up Meeting

- a. Content thoughts – Randy Thompson reminded the committee that there may be changes on the committees and boards after the elections in Comstock, Oshtemo and Kalamazoo Township. Chair Farmer asked if these changes occur do we still want to attempt to do a second visit. Mr. Ayers commented that these visits are important for our constituency and should continue as scheduled. The committee agreed and no changes to the current plan were made.

The committee was reminded that staff assistance is always available with scheduling and reaching out to the jurisdictions.

Chair Farmer suggested that the committee develop language for the second visit at its September meeting. Mr. Ayers added that such language should include a discussion of Metro Link in applicable jurisdictions. Mr. Sloan suggested we consider creating a single brochure that is tailored with all services available in each jurisdiction, and Ms. Joshi indicated that this could easily be done.

3. Metro Link App Push Notification Guidelines

Ms. Joshi explained that push notifications can be used to communicate with customers and could be tailored to each jurisdiction. The goal would be to inform, create goodwill, make announcements regarding events within the zones, and encourage riders to think creatively about using the service to get to a variety of destinations. Mr. Ayers is supportive of this idea and asked if they were based on geographic location. Chair Farmer reminded everyone that events published need to be open to the public. Mr. Ayers suggested that the Kalamazoo Community Event Calendar would be a good place to check for upcoming events.



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4. Upcoming Events for Boardmember Involvement

It was suggested that an email to Boardmembers reminding them of upcoming events would be helpful and to give them at least two weeks' notice.

Bronco Bash: Tuesday, August 27, 2024

Holiday Parade: Saturday, November 23, 2024

Next External Relations Committee meeting is September 17, 2024.



Agenda Item: # 8
Meeting Date: 09/09/24

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Kalamazoo County

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
DATE: September 4, 2024
SUBJECT: Executive Director Update

Triennial Review

Every three years, the Federal Transportation Administration (FTA) conducts an extensive review of transit agencies that receive federal grant funding. Metro had its onsite review on August 13 and 14. I am pleased to report that Metro had zero findings at this review. Thank you to Greg Vlietstra and the rest of the team for their work complying with federal regulations.

Metro Chaplain – Marcus Mays

It is with a heavy heart that I inform you that Metro Chaplain Marcus Mays has passed after a fight with cancer. In 2019, the local chaplain group approached Metro about serving our agency after a significant car/bus crash that severely injured a Metro Coach Operator. Since that time Marcus has been supporting our organization through good times and tough times like the pandemic, the KTC shooting and other personal challenges that life brings. Marcus's passion to serve, listen, counsel, and console will be missed and is truly appreciated. He made a positive and lasting impact on the lives of many at Metro. His service will be on Friday, September 20 at 11am at Stone's Church.

Fixed-Route Service Update

Every year, Metro staff go through the process of Fall Kick-Off. This process includes re-introducing Pass Programs to new generations of riders and discussions with business partners on what each program looks like. The fall kick-off is generally done the week before Labor Day and runs through the month of September. Throughout the summer and into August, staff engage in a series of discussions about schedules, detours, and new opportunities with available programs. Programs include:

- KVCC Semester Pass Program that allows students to use financial aid to purchase a semester long bus pass;
- Bronson Bus Pass that assists employees with transportation to work;
- Youth Mobility Program that assists 400 high school students with transportation to and from school, work, and out of school activities. This program is funded by the Kalamazoo Foundation for Excellence, the City of Kalamazoo and Kalamazoo Public Schools.
- WMU service in which all students, faculty and staff ride by showing their WMU ID. In addition, Metro provides bus service for home football games.

Working with our partners this fall includes education on the large-scale detours that are causing major impacts to the fixed route bus system.

Construction Updates

Construction along Westnedge Avenue has resulted in a relocation of the outbound route using Oak Street and Bronson Boulevard to cut over to Westnedge via the Duke neighborhood. Once paving is done over the next several weeks and the night closure at Westnedge and Whites is done, we will return service. No date has been identified. Several bus stops in the Westnedge corridor will be upgraded to ADA standards with new concrete landing area for passengers to stand.

Michikal will open September 29 to traffic to connect Kalamazoo Avenue to Stadium Drive.

Consumers Energy continues to work on streets surrounding the new Event Center to upgrade utilities before construction on the arena begins. This will include work along Kalamazoo Avenue in the upcoming months.

Michigan Public Transit Association Annual Meeting

Each August, some Metro staff participate in the MPTA annual meeting. The event provides the following benefits to the organization:

- Michigan Department of Transportation (MDOT) and the Federal Transportation Administration (FTA) presents on current regulatory, grant and funding issues. This is a great opportunity to meet with the many FTA and MDOT staff that attend. Metro staff had a scheduled meeting time with FTA to discuss several strategic issues related to grants.
- The meeting has a large vendor expo, this an opportunity to meet with many vehicle, technology, professional service and vehicle parts vendors.
- This year the event held a good variety of break-out sessions on emerging technology, safety/security and marketing.

CCTA Articles of Incorporation – District Boundaries

In preparation for the 2025 CCTA millage election, district boundaries can be adjusted. The Executive Director is meeting with staff from areas outside the boundaries to see if there is interest in being included prior to the next millage election. Meetings have/will occur with Texas Township, Pavilion Township and Texas Township. In addition, letters will be sent out this week to current CCTA members to see if they desire any adjustments (Cities of Kalamazoo, Parchment and Portage and Townships of Comstock, Kalamazoo and Oshtemo).

Metro Link Update

Attached is a Metro Link Update.



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Kalamazoo County

Agenda Item: 8.1 Meeting Date 09/09/24

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by Sarah Joshi, Deputy Director of On-Demand Services & Planning
DATE: September 4, 2024
SUBJECT: Metro Link Update

BACKGROUND

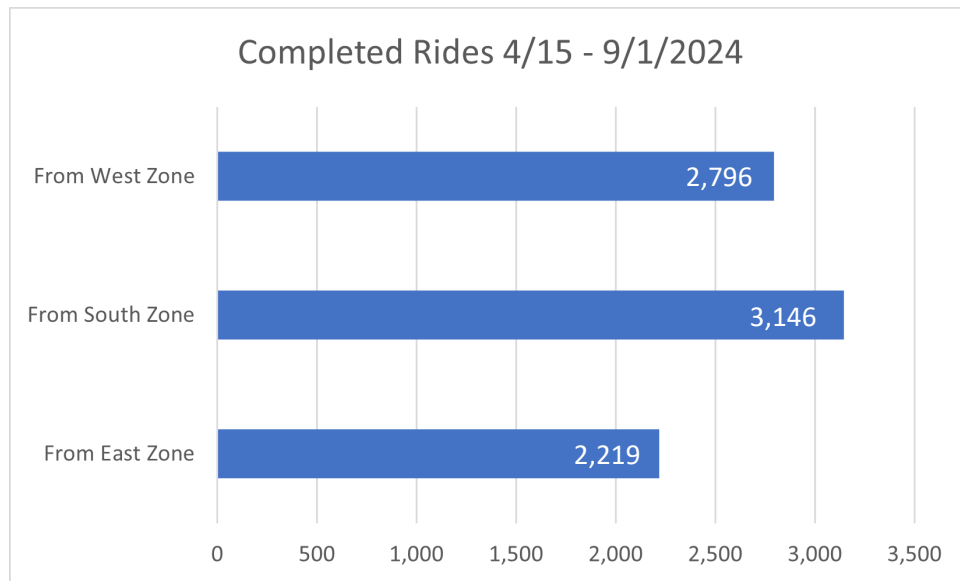
The Metro Link microtransit pilot service launched in three zones on April 15, 2024. The pilot project will continue through December 2025. This memo will provide an overview of current activities and statistics.

DISCUSSION

Ridership continues to grow, as evidenced by the following statistics:

	3 weeks ending 5/5/24	7 weeks ending 6/2/24	16 weeks ending 8/4/24	20 weeks ending 9/1/24
App downloads	865	1,285	1,625	1,950
Rides	496	4,530	5,843	8,257
Rider miles	1,317	3,203	15,277	21,2441
Riders making one or more ride requests	563	886	1,335	1,546
Riders taking two or more rides	75	148	247	280
Riders taking five or more rides	29	79	145	182
Average rating	4.9	4.9	4.9	4.9
Average pickup time	11.1 minutes	10.3 minutes	10.1 minutes	10.6 minutes

Over the past month, ridership grew proportionately in each of the three zones is as follows:



The subcontractor providing vehicles to Via has struggled to provide adequate service levels related to maintenance, cleaning, and other contractual requirements. Via is in the process of replacing the fleet through another vendor. Service was unavailable to patrons on August 9 as a result of these service deficiencies, so borrowed SMART Flex vehicles are being used until the new fleet is in place by the end of September. The fall promotion launch was temporarily suspended pending delivery of the new fleet.

RECOMMENDATION

This update is provided for informational purposes. No action is requested.



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Kalamazoo County

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by Sarah Joshi, Deputy Director of On-Demand Services & Planning
DATE: September 4, 2024
SUBJECT: Jurisdictional Outreach Update

BACKGROUND

The Board of Directors adopted talking points and a list of speaking assignments proposed by the External Relations Committee. Board members were to make arrangements to speak at meetings of their assigned municipalities' councils, commissions, and boards.

The first presentation was designed to share jurisdiction-specific information related to the Metro services. A follow-up visit was to take place within a few months of the initial visit. The purpose of the subsequent visit is to solidify relationships and demonstrate interest in the community by returning to speak during public comment time, give a very brief reminder of Metro services available to the community, and field any pertinent questions.

Following each visit, the assigned board member reports to Barbara Blissett the following:

- Jurisdiction name
- Date of presentation
- Audience demographics (e.g. board members, private citizens etc.)
- Questions/comments received
- Additional information you believe would help us further develop the relationship you have established with this group

DISCUSSION

To date, board members have completed most initial presentations. The updated matrix is attached.

In order to nurture relationships with municipalities—particularly those within the KTCA boundaries—it is time to begin making follow-up visits to previously assigned jurisdictions. Note that it is not necessary to call ahead and be put on the agenda to speak during public comment time.

RECOMMENDATION

This information is offered for informational purposes only. No action is requested.

JURISDICTION OUTREACH TRACKING

Jurisdiction	Assigned Members	Scheduled Events	Event Date	Completed	Notes
Kalamazoo County	Rosine/McBride	Board of Commissioners	5/20/24	<input checked="" type="checkbox"/> Completed	
City of Galesburg	Sigman			<input type="checkbox"/> Completed	Additional Outreach: Spoke at Kalamazoo Democratic Party Event (April 18th)
City of Kalamazoo	Ardema/McCormick/Rosine/McBride		9/3/24	<input checked="" type="checkbox"/> Completed	
City of Parchment	Britigan/McBride	Board meeting	5/6/24	<input checked="" type="checkbox"/> Completed	
City of Portage	Pearson/Burns/McBride			<input type="checkbox"/> Completed	
Alamo Township	Farmer	Meeting	6/10/24	<input checked="" type="checkbox"/> Completed	Attended by Farmer (per McBride email 6/18/24)
Brady Township	Aardema			<input checked="" type="checkbox"/> Completed	
Charleston Township	Aardema	Board Meeting	8/27/24	<input checked="" type="checkbox"/> Completed	Requested area ridership #'s
Climax Township	Halcomb	Township Board meeting	4/1/24	<input checked="" type="checkbox"/> Completed	Attended by Halcomb
Comstock Township	Thompson/McBride	Township Board meeting	5/20/24	<input checked="" type="checkbox"/> Completed	
Cooper Township	Brown/Britigan	Township Board meeting	6/10/24	<input checked="" type="checkbox"/> Completed	Attended by Brown/Britigan. Some interest in further Link info.
Kalamazoo Township	Mackie/McBride	Work session meeting	5/13/24	<input checked="" type="checkbox"/> Completed	Metro presentation on agenda
Oshtemo Township	Farmer/Sloan/McBride	Township Board meeting	4/9/24	<input checked="" type="checkbox"/> Completed	Attended by Farmer & McBride
Pavilion Township	Halcomb	Township Board meeting	4/1/24	<input checked="" type="checkbox"/> Completed	Attend by Halcomb
Prairie Ronde Township	Rama	Township board meeting	7/9/24	<input checked="" type="checkbox"/> Completed	Surprised that so many use Connect!
Richland Township	Brown/Joshi	Township board meeting	9/17/24	<input type="checkbox"/> Completed	
Ross Township	Rama/Ayers	Township board meeting	7/16/24	<input checked="" type="checkbox"/> Completed	Per Rama email, 25-30 ppl attended. Trustee suggested Connect email blast. Happy to hear Connect is used so much in Ross.
Schoolcraft Township	/Joshi	Township Board meeting	5/14/24	<input checked="" type="checkbox"/> Completed	Approx. 30 attended. Good questions.
Texas Township	McBride	Township Board meeting	9/9/24	<input type="checkbox"/> Completed	
Wakeshma Township	Mackie	Township Board Meeting	5/6/24	<input checked="" type="checkbox"/> Completed	
Village of Augusta	McCormick/Vlietstra	Village Meeting	6/3/24	<input checked="" type="checkbox"/> Completed	Attended by McCormick/Vlietstra
Village of Climax	Halcomb	Village Council meeting	4/1/24	<input checked="" type="checkbox"/> Completed	
Village of Richland	McCormick/Joshi	Village Council meeting	6/10/24	<input checked="" type="checkbox"/> Completed	Vlietstra filled in. Five residents attended.
Village of Schoolcraft	Mackie/Joshi	Village Council meeting	6/3/24	<input checked="" type="checkbox"/> Completed	7 residents attended. Well received.
Village of Vicksburg	Rama			<input type="checkbox"/> Completed	
KATS	Aardema/Rama			<input checked="" type="checkbox"/> Completed	Monthly update
Porage Rotary	McBride	Speaking engagement	8/18/24	<input type="checkbox"/> Completed	per email 8/1/24
Portage Senior Center	McBride	Speaking engagement	9/27/24	<input type="checkbox"/> Completed	per email 8/1/24