

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
June 10, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Rob Branch, Kathy Schultz, Barbara Blissett
Others Present: None

1.) KCTA ROLL CALL

KCTA Members Present: James Ayers, Tafari Brown*, Dusty Farmer, Aditya Rama, Gary Sigman*, Tim Sloan, Greg Rosine
KCTA Members Absent: Curtis Aardema

A motion was made to excuse Curtis Aardema.

Motion: Sloan Second: Farmer

Motion carried by voice vote.

**Sigman and Brown arrived at 11:37 am and 11:47 am respectively.*

1). CCTA ROLL CALL

CCTA Members Present: Chris Burns Rob Britigan, Dusty Farmer, Rod Halcomb, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine
CCTA Members Absent: Curtis Aardema

A motion was made to excuse Curtis Aardema.

Motion: Farmer Second: McCormick

Motion carried by voice vote.

Chair Rosine announced he had received a letter of resignation from KCTA Boardmember Isaiah Williams. He said increased work responsibilities were the deciding factor.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for June 10, 2024 and for approval of the joint CCTA/KCTA meeting minutes for May 13, 2024.

Motion: Thompson Second: Halcomb

Motion carried by voice vote.

3.) PUBLIC COMMENT – None

4.) PERFORMANCE MONITORING COMMITTEE

Rama reported the Committee had met and discussed the contract change order with Hoekstra Transportation for the purchase of 15 vans. He said the vans will be used to replace vans that are past their useful life.

Dir. of Support Services Vlietstra explained the financial impact in the cost per van would be from \$68,523 to \$80,734; a 17.9% increase. He said that was because of rising costs and challenges in the supply chain.

Dir. Vlietstra indicated that by purchasing these vehicles, it would ensure the adequate public transit service to County residents. He said Metro staff has been able to extend the life of this type of van to approximately four years past the normal four-year life expectancy which will benefit Metro in the future.

A motion was made by KCTA and CCTA to accept a recommendation from the Performance Monitoring Committee to approve the contract change order with Hoekstra Transportation for 15 vans at an additional cost not to exceed \$183,159 and authorize the Executive Director to sign all related documents.

Motion: Halcomb/Burns Second: Farmer/Sloan

Motion carried by a roll call vote.

Ayes: Ayers, Brown, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Aardema

Ayes: Britigan, Burns, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine

Nays: None

Absent: Aardema

Dir. Vlietstra introduced the next item for approval was the purchase of six light-duty vans and a medium-duty truck. He said the purchase of these vehicles would be for the replacement of vehicles past their useful life and be use for Metro Connect and Van Buren Public Transit as a part of an FTA Subrecipient Agreement.

Dir. Vlietstra said the purchase of these vehicles would be from Hoekstra Transportation through the Michigan MiDeal Program.

A motion was made by KCTA and CCTA to accept a recommendation from the Performance Monitoring Committee to approve the purchase of six light-duty vans and a medium-duty truck from Hoekstra Transportation at a cost of \$486,519 and authorize the Executive Director to sign all related documents.

Motion: Sigman/Thompson Second: Sloan/McCormick

Motion carried by a roll call vote.

Ayes: Ayers, Brown, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Aardema

Ayes: Britigan, Burns, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine

Nays: None

Absent: Aardema

5.) PLANNING AND DEVELOPMENT COMMITTEE

Chair Burns introduced Metro Connect Program Manager Richard Congdon who provided an update on the Metro Connect (First Student) contract and the proposed one-year extension. He said the contract is set to expire December 31, 2024 and the extension would be for one year until December 31, 2025. Congdon stated the contract would be going out for bid after the one-year extension. He said the extension would be brought before the Boards for approval prior to the end date.

Discussion took place regarding that Metro Connect and Metro Link can complement each other.

Transit Planner Kathy Schultz apprised the Boards of the latest detour and construction changes and what information is provided to the public.

6.) EXTERNAL RELATIONS COMMITTEE

Chair Farmer stated the jurisdictional presentations were under way and asked Boardmembers to share some of their experiences during the visits.

7.) BOARD OPERATIONS COMMITTEE

Chair Rosine reported the Board Operations Committee met and reviewed the June 10th Board agenda and policy for Board appointments.

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride briefed the Boards on the following topics:

- Metro Link
- New Bus Wash Operation
- Safety and Security
- Ridership
- Union Negotiations

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Rama shared a summary of the meeting and stated there had been a presentation from the Federal Transit Administration (FTA).

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – Chair Rosine informed the Boards that after seven years serving as CCTA/KCTA Board Chair, he would be stepping down from the Chair position. He said he was looking forward to continuing to serve on the Boards but not in the leadership position.

Chair Rosine commented that he was grateful for all the support provided by Boardmembers including the restructuring to the new governance system. He shared that he felt the increased involvement of the Boardmembers to the operations of the CCTA and KCTA was a success.

Chair Rosine stated the Board Operations Committee would begin the process of filling the Chair position and bring nominations to the Boards for approval.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME –

All Boardmembers thanked Chair Rosine for his dedication to the CCTA and KCTA over the years and noted that he had set the bar very high for someone to step into that role.

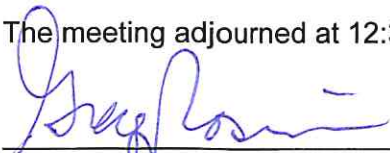
A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: McCormick

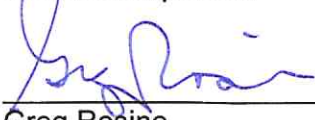
Support: Aardema

Motion carried by voice vote.

The meeting adjourned at 12:35 PM.



Greg Rosine
CCTA Chairperson



Greg Rosine
KCTA Chairperson



Barbara Blissett
CCTA Clerk



Barbara Blissett
KCTA Clerk