

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Regular Meeting  
May 13, 2024**

Place: Metro Administration Building, 530 N. Rose Street  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Rob Branch, Kathy Schultz, Barbara Blissett  
Others Present: Kristen Rewa, Earl Cox, Sr., Justin Boy

**1.) KCTA ROLL CALL**

*KCTA Members Present:* Curtis Aardema, James Ayers, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Isaiah Williams, Greg Rosine

*KCTA Members Absent:* Tafari Brown

*A motion was made to excuse Brown.*

*Motion: Aardema*

*Second: Pearson*

*Motion carried by voice vote.*

**1). CCTA ROLL CALL**

*CCTA Members Present:* Curtis Aardema, Rob Britigan, Dusty Farmer, Rod Halcomb, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine

*CCTA Members Absent:* Chris Burns

*A motion was made to excuse Burns.*

*Motion: Aardema*

*Second: Pearson*

*Motion carried by voice vote.*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for May 13, 2024 and for approval of the joint CCTA/KCTA meeting minutes for April 8, 2024. This included a requested update on the tornado event of Tuesday, May 7<sup>th</sup>.*

*Motion: Thompson*

*Second: Halcomb*

*Motion carried by voice vote.*

Dir. Woodson-Sow shared an update on the status of the tornado event that took place on Tuesday, May 7<sup>th</sup>. She said Metro drivers stopped service, assisted passengers to safety areas while the tornado was active. After the tornado, Metro provided buses for Pavilion Estates and Portage residents being relocated to shelter locations. Boardmembers thanked Metro staff for their assistance during and after the event.

**3.) PUBLIC COMMENT** – None

**4.) PERFORMANCE MONITORING COMMITTEE**

Chair Aardema reported the Committee had met and discussed the contract with Hoekstra Roofing for roof replacement involving the Administration Building. Dep. Dir. of Fleet and Facilities Rob Branch explained the bid process with the lowest responsive bid being offered by Hoekstra Roofing.

*A motion was made by KCTA and CCTA to accept a recommendation from the Performance Monitoring Committee to approve the bid award from Hoekstra Roofing for the Administration Building roof replacement in an amount not to exceed \$504,265 and authorize the Executive Director to sign all related documents.*

*Motion: Halcomb/Farmer Second: Farmer/Aardema*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Ayers, Farmer, Rama, Sigman, Sloan, Williams, Rosine  
Nays: None  
Absent: Brown*

*Ayes: Aardema, Britigan, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine  
Nays: None  
Absent: Burns*

Chair Aardema reported every three years the Federal Transportation Association (FTA) requires a Triennial Review of Metro's operations. Dep. Dir. of Support Services Vlietstra presented on the Triennial Review process. Aardema said since the last review Metro has improved with their final evaluations. Aardema commented that many hours were spent preparing for the review and ended with a good result.

**5.) EXTERNAL RELATIONS COMMITTEE**

Chair Farmer introduced the amendment to CCTA/KCTA Policy No. 1.15 for final adoption. The policy had been offered for first reading at the April 8<sup>th</sup> meeting. She said this policy amendment would provide guidance to the Committee in its role duties.

*A motion was made by KCTA and CCTA to adopt an amendment to CCTA/KCTA Policy No. 1.15 External Relations Committee.*

*Motion: Sigman/McCormick Second: Thompson/Farmer*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Ayers, Farmer, Rama, Sigman, Sloan, Williams, Rosine  
Nays: None  
Absent: Brown*

*Ayes: Aardema, Britigan, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine  
Nays: None  
Absent: Burns*

Dep. Dir of On-Demand Services and Planning Joshi asked Boardmembers to remind their supervisors of the invitation to the Legislative Breakfast on May 17<sup>th</sup>.

Dep. Dir of On-Demand Services and Planning Joshi shared that the jurisdictional presentations were assigned and if Boardmembers needed assistance with contacting the municipalities to arrange their attendance at their perspective Board meetings to let her know.

#### **6.) PLANNING AND DEVELOPMENT COMMITTEE**

Dep. Dir. Vlietstra noted the Planning and Development Committee would be meeting the next week on May 20<sup>th</sup>.

#### **7.) BOARD OPERATIONS COMMITTEE**

Chair Rosine reported the Board Operations Committee discussed the upcoming millages for the CCTA and KCTA in 2025 and 2026 respectively.

Exec. Dir. McBride provided an update on the upcoming millages with timelines for ballot language deadlines.

Boardmembers discussed previous millage voter turnouts and outcomes with these elections.

#### **8.) EXECUTIVE DIRECTORS REPORT**

Exec. Dir. McBride asked Dep. Dir. of On-Demand Services & Planning Sarah Joshi to provide an update on the Metro Link Pilot Project.

Exec. Dir. McBride indicated that there would be a Metro Link ribbon-cutting ceremony at Metro immediately after the Legislative Breakfast on May 17<sup>th</sup>

Included with the minutes is a summary memo and updates provided to the Boards.

#### **9.) SUBCOMMITTEE REPORTS**

Pension Board – Did not meet.

KATS Policy Committee – Aardema discussed all the road construction that would be taking place throughout the summer and its effect on road traffic.

Local Advisory Committee (LAC) – Did not meet.

**10.) CHAIRPERSON REPORT** – No report.

**11.) PUBLIC COMMENT** – None

**12.) MEMBERS TIME** –

Farmer reminded everyone to schedule their jurisdictional presentations.

#### **13). CLOSED SESSION**

*A motion was made by the KCTA and CCTA to move into closed session to discuss the pending litigation regarding the Crossroads Mall lawsuit and review the attorney's legal opinion.*

*Motion: Thompson  
Motion carried by a voice vote.*

*Support: Aardema*

At 12:40 pm the CCTA and KCTA Boards went into closed session.  
At 1:17 pm the CCTA and KCTA Boards returned to open session.

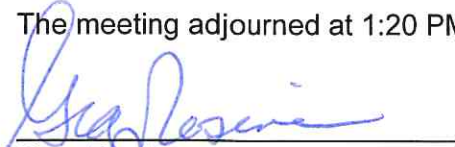
*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*

*Motion: McCormick*

*Support: Aardema*

*Motion carried by voice vote.*

The meeting adjourned at 1:20 PM.



Greg Rosine  
CCTA Chairperson



Barbara Blissett  
CCTA Clerk



Greg Rosine  
KCTA Chairperson



Barbara Blissett  
KCTA Clerk